

CTT Collaboration Independent Oversight Panel

Minutes of teleconference held on Thursday 22 August 2019

Attendees: *Oversight Panel:* Emily Banks, Michael Blastland, Stephen Evans, Peter Weissberg, Janet Wittes; *CTT, (CTSU, NDPH) University of Oxford:* Jane Armitage, Colin Baigent, Lisa Blackwell, Rory Collins, Heather Halls, Lisa Holland, David Preiss, Christina Reith, Enti Spata, Anne Whitehouse

Apologies: *Oversight Panel:* Robert Temple; *CTT, Oxford:* Kate Bird, Lisa Blackwell, Kelly Davies, Charlie Harper, Boby Mihaylova

Agenda

1. Review and approval of minutes from last teleconference
2. Update on project progress/ plans for next CTT Collaborator Meeting
3. Public engagement
4. AOB

1. Review and approval of last minutes from last teleconference

The minutes from the last Oversight Panel teleconference (which took place on 25 March 2019) have been agreed, and are publically available via the [CTT website](#).

2. Update on project progress/ Plans for next CTT Collaborator Meeting

Substantial progress has been made since the last teleconference in March 2019.

Nearly all received baseline demographic and adverse event (AE) data have been converted into [CDISC SDTM](#) format, and >90% of all received AEs have been converted into [MedDRA](#) version 20.0. Significant headway has also been made in pre-specifying tables and figures (blind to treatment allocation) and writing analysis code.

The main challenges remain the scale of the project (amount of data received to date now includes >500 datasets and >23M data items), data heterogeneity, and technical challenges with using data sharing platforms which do not seem ideally set up to handle such large scale individual participant data (IPD) meta-analyses.

The CEO of CDISC visited the CTT research team in Oxford in May 2019, and feedback from this was that the CTT team are using CDISC in a very novel and ambitious way. Following this meeting, CDISC has approached the team for further input on broader CDISC initiatives.

The Panel acknowledged what an immense undertaking this project is, and asked the team to estimate the number of hours worked on the project to date (post-meeting note: estimated as >20k hours). The Panel felt that excellent progress continues to be made and that the project is on schedule.

3. Public engagement

Patient and public engagement remains a key focus of the project. The Oxford CTT research team have been involved in several public engagement exercises (including both primary and secondary school outreach activities) within the past few months, and will participate in the [Oxford Open Doors](#) public engagement day in September 2019 and the [Oxford Science and Ideas Festival](#) in October 2019.

4. AOB

Agreed that the next meeting should take place in early New Year; a Doodle poll to this effect will be sent to Panel members.